



## **Grievance Redressal Cell 2017-18**

The Institute has a three-level Grievance Redressal Cell for students.

1. Class Counselor
2. Director
3. College Management

Level-I: If students have any grievance, they approach their concerned class counselors who are members of the faculty. Class counselor's role is to understand the nature of grievance-academic or non-academic and based on that the decision is taken. Class counselor is responsible for reporting any infrastructural defect and get it repaired. In case of academic problems, counselor represents student's case to the concerned subject teacher and also raises the issue in teachers meeting.

Level-II: If the students are not happy with the solution provided by the counselor, they can approach the Director with their problem. The Director solves their problems in best possible way.

Level-III: The management forms the third and final rung in Grievance Redressal Cell. It is represented by the Provost. Students can approach them if they are not satisfied with the solution provided by the Director. The management listens to their problems and takes appropriate actions if required.

### **Cultural Committee (2017-18)**

Dr. Vijay Gondaliya	Chairperson
Mr. Nisarg Shah	Coordinator
Ms. Nidhi Halvadia	Member
Ms. Bhavika Parte	Member
Ms. Niyati Shah	Member

Dr. Vijay Gondaliya  
(I/c. Director)